FAA Medical Help Guide

Please note: Although it is not required to take classes at OTC, and not required to exercise Private Pilot Privileges please know ***you must be able to qualify for a 1st class medical certificate in order to be an Airline Transport Pilot/Airline Pilot.*** As a result, OTC recommends that students begin their flight training with a 1st class medical to ensure that no time nor money is wasted on flight training when they would not be able to medically qualify for a 1st class medical certificate needed for a later career.

- Please use a current web browser to visit the MedXPress website (medxpress.faa.gov), where you will be prompted to create a MedXPress account. You will then be able to access the application.
- For a video walkthrough, see the MedXPress video guide on FAA.gov.
- If you have questions regarding applicability to earning a medical certificate, please contact an AME for further advice (see local AMEs below)

Completing the MedXPress Application

Once you have accessed the MedXPress application, please use the following steps as a guide in filling out your information correctly:

1. Application For: Airman Medical Certificate
2. Class of Medical Certificate: 1st, 2nd or 3rd (select the class you're applying for)
3. Name:
   As an FAA requirement, your medical MUST have your full legal name as it appears on your birth certificate (U.S. citizens) or passport (international / permanent residents). ***Any discrepancies will result in a delay in the completion of your flight training.***
   Last Name:
   - Multiple Last Names: If you have more than one last name, please enter all of them (in the correct order) into the "last name" field ensuring that the spacing between names is also correct.
   - Hyphens: If your last name contains a hyphen (e.g., Smith-Williams), please enter it as it appears in your name.
   - Married Applicants: please use your current legal name as it appears on your government issued photo I.D.
   - Roman Numerals: If a set of roman numerals follows your last name, please include it in this field (e.g., II, III, IV).
   - Spaces: If there is a space in your last name (e.g., Del Marco), please enter it as it appears in your name.

First Name:

- Multiple First Names: If you have more than one first name, please enter all of them (in the correct order) into the “first name” field ensuring that the spacing between names is also correct.
- Hyphens: If your first name contains a hyphen (e.g., Mary-Ann), please enter it as it appears in your name.

Middle Name:

No abbreviations or initials are accepted. Enter your full middle name(s).

- If you have a singular initial that does not stand for a full name, please enter it as part of your full middle name without putting a period next to it (periods infer that it is an abbreviation for a full name).
- Multiple Middle Names: If you have more than one middle name, please enter all of them (in the correct order) into the “middle name” field ensuring that the spacing between names is also correct.
- Hyphens: If your middle name contains a hyphen (e.g., Matthew-John), please enter it as it appears in your name.

Suffix:

- Any suffixes appearing on your birth certificate (U.S. citizens) or passport (int’l students) must appear on your medical or medical / student pilot certificate (e.g., Junior = Jr).
- Please do not substitute with roman numerals in this field.

4. S.S.N.: Please enter your social security number or check the box to the right to decline submitting it.

5. Address: Enter your street address, telephone number, city, state, country, and zip code.

6. Date of Birth: Please enter your date of birth in the (MM/DD/YYYY) format. The date entered must also be a valid date, no later than today’s date and no earlier than the 19th century.

7. Steps 7 through 9 will require you to please enter your hair color, eye color, gender (M or F), and your country of citizenship.

8. Sections 10 – 20 are included to assist the applicants with information that will be required when completing their applications. After completing and submitting your FAA Medical Application (FAA Form 8500-8) within MedXPress, you will receive an email containing a confirmation number. **You MUST TAKE THE CONFIRMATION NUMBER with you when you arrive for your appointment to obtain an FAA physical exam with your Aviation Medical Examiner (AME).**

    - Without your confirmation number, the doctor will not be able to view your application.
    - We recommend that you print the FAA Form 8500-8 summary for review and take it with you at the time of your FAA physical exam.
    - It is strongly recommended that you also take your government-issued identification with you to the appointment.

Local Aviation Medical Examiners (AMEs)

As of this writing, there are three AMEs in the Springfield Area:

William S. Graham, MD

600 West College Street, Suite 120
Springfield, MO 65806
417-831-0022

Randall Cross, MD

Ferrell-Duncan Clinic
1001 E Primrose, 4th Floor
Springfield, MO 65807
417-269-3319

Steven Propst, MD

Ferrell-Duncan Clinic
1001 E Primrose, 4th Floor
Springfield, MO 65807
417-501-5368
aviationmedicalexam@gmail.com

To search for other aviation medical examiners, use the FAA AME Locator.

When do I Receive my FAA Medical Certificate?

Sometimes an AME (or the FAA) requires more information to issue a medical certificate. However, most of the time when you have completed the visit with an AME, you will be presented that day with a medical certificate that looks something like this:



Keep track of this important document. You will need to

1. upload a copy/scan/picture of the medical with your application to the program as well as
2. bring this with you to Premier Flight Center every day during the course of your training.